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#### SMS User Panel Documentation

This document provides a complete and detailed explanation of each module, screen, and feature available in the SMS User Panel. All screenshots have been included with detailed descriptions to help users understand functionality clearly.

#### **Dashboard**

The Dashboard provides a complete overview of your SMS account activity, performance, and usage.

#### TOP SUMMARY WIDGETS

- SMS Count Today Shows the number of SMS requests submitted today.
- SMS Count This Week Displays SMS traffic for the current week.
- SMS Count This Month Shows monthly SMS usage.
- Available Credits Displays available SMS credits for sending messages.

#### **USER PROFILE MENU**

- View Profile Opens user information such as name, username, and contact.
- Exit App Logs the user out of the SMS system securely.

#### PERFORMANCE METRICS

- Submitted to Telco Percentage of SMS successfully pushed to telecom operator.
- Platform Rejection SMS rejected due to issues like invalid numbers, templates, DLT mismatch, etc.
- DN Success Successfully delivered SMS to mobile handset.
- DN Failed SMS delivery failed due to handset unreachable, switched off, incorrect number, etc.

#### OVERVIEW GRAPH

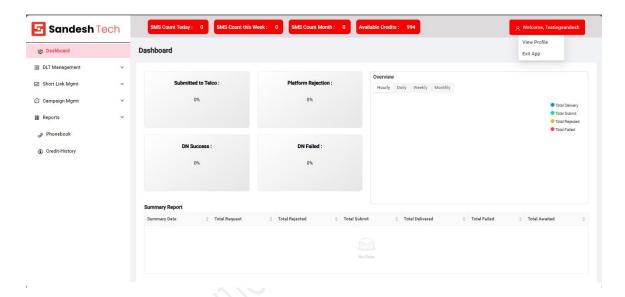
- Hourly View Displays SMS delivery and submission hourly.
- Daily, Weekly, Monthly Views Shows filtered SMS performance.
- Legend: Total Delivery, Total Submit, Total Rejected, Total Failed.

#### SUMMARY REPORT TABLE

The dashboard includes a summary table with:

- Total Requests Count of all SMS requests.
- Total Rejected Campaign or SMS rejected at API or platform.
- Total Submitted Messages submitted to operators.
- Total Delivered Successfully delivered SMS.
- Total Failed Failed delivery attempts.

• Total Awaited - Pending delivery status.

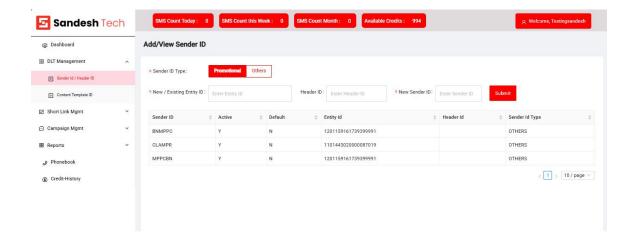


# **DLT Management - Sender ID**

This section allows users to add new sender IDs or manage existing ones.

### FIELDS EXPLAINED

- Sender ID Type Select Promotional or Others depending on type of communication.
- New / Existing Entity ID Enter the DLT registered Entity ID.
- Header ID Enter the DLT-approved Header (Sender Name).
- New Sender ID Add a new sender ID to your SMS account.
- Table View Lists all mapped sender IDs with Active/Inactive status, Entity ID, Header ID, and Type.

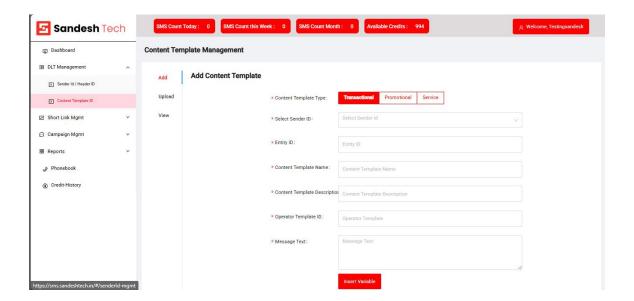


## **DLT Management – Content Template**

This section is used to create or upload DLT-approved content templates.

#### FIELDS EXPLAINED

- Template Type Choose Transactional, Promotional, or Service.
- Select Sender ID Select the appropriate sender ID.
- Entity ID Enter your DLT Entity ID.
- Content Template Name Name of the message template.
- Content Description Brief explanation of template usage.
- Operator Template ID ID provided by the operator.
- Message Text Enter DLT-approved message text.
- Insert Variable Add variables such as {#var#} for dynamic content.

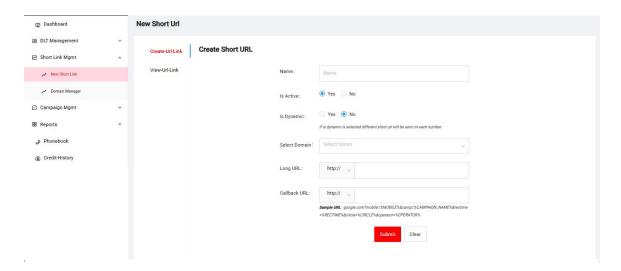


#### Short Link - Create Short URL

Used to create short URLs for SMS campaigns.

#### FIELDS EXPLAINED

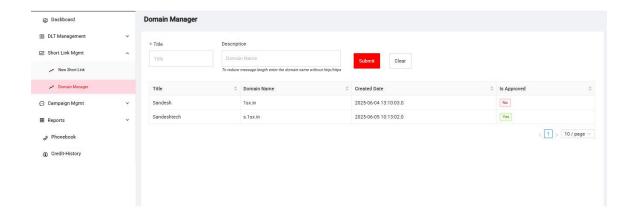
- Name Title for your short URL.
- Active Enable or disable the URL.
- Dynamic If enabled, each recipient receives a unique URL.
- Select Domain Choose domain for short link.
- Long URL Destination URL.
- Callback URL Webhook URL to capture click information.
- Sample URL Demonstrates how the short URL works with parameters.



## **Short Link – Domain Manager**

Manage custom domains for short URL usage.

- Title Name for reference.
- Domain Name Enter domain without http/https.
- Approval Status Shows domain approval for short link usage.
- List Table Displays all existing domains along with created date and approval status.

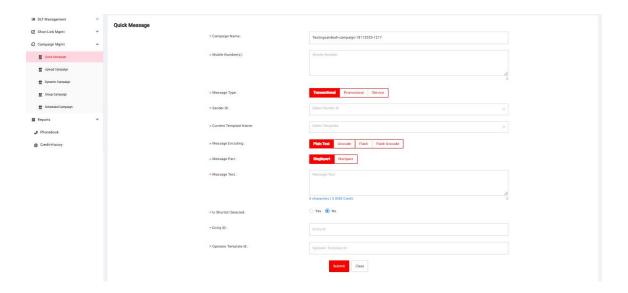


## Campaign – Quick Campaign

Quick Campaign allows sending SMS to few numbers instantly.

#### **FEATURES**

- Campaign Name Auto-generated or custom campaign name.
- Mobile Numbers Enter one or multiple numbers.
- Message Type Transactional / Promotional / Service.
- Sender ID Select valid sender ID.
- Template Name Choose DLT-approved template.
- Encoding Plain / Unicode / Flash.
- Message Text Write SMS content (must follow DLT template).
- Short URL Enable if you want to insert short link.
- Entity ID & Template ID Used for DLT compliance.

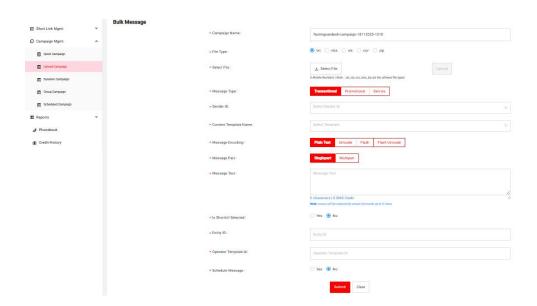


# **Campaign – Upload Campaign**

Upload Campaign is used for bulk messaging.

## **FEATURES**

- File Type txt, xls, xlsx, csv, zip supported.
- Select File Upload file containing numbers.
- Message Type Select category of SMS.
- Message Encoding Choose appropriate type.
- Multipart Enable for long SMS.
- Schedule Message Send immediately or schedule.

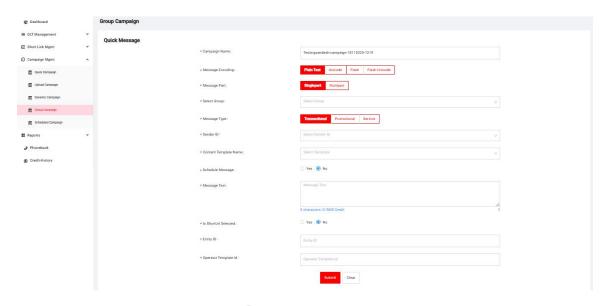


# **Campaign – Group Campaign**

Group Campaign is used to send SMS to stored contact groups.

#### **FEATURES**

- Select Group Choose group from phonebook.
- Message Type Select campaign category.
- Template Selection Choose valid template.
- Schedule Message Schedule at desired time.

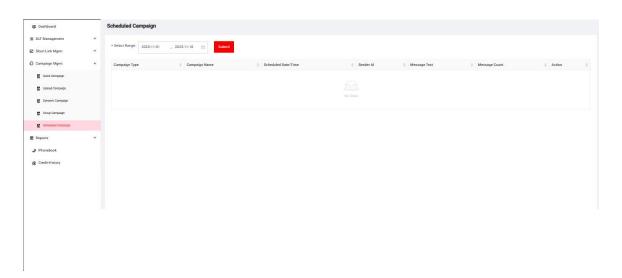


# Campaign - Scheduled Campaign

Scheduled Campaigns show all future scheduled SMS.

## COLUMNS

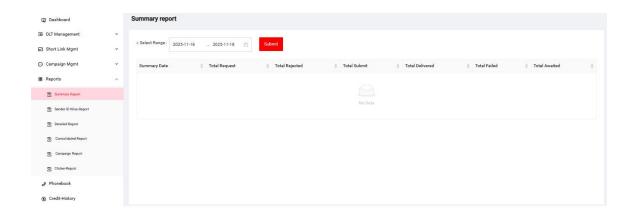
- Campaign Type
- Campaign Name
- Scheduled Date/Time
- Sender ID
- Message Text
- Message Count
- Action



## **Reports – Summary Reports**

Displays complete statistical summary of SMS performance.

- Summary Date
- Total Requests
- Total Rejected
- Total Submitted
- Total Delivered
- Total Failed
- Total Awaited



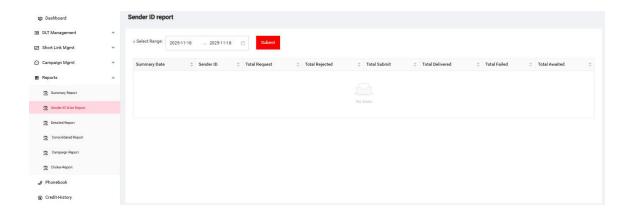
## Reports – Sender ID Wise

This report shows sender ID wise SMS usage for selected date range.

- Summary Date
- Sender ID
- Total Request
- Total Rejected
- Total Submit
- Total Delivered
- Total Failed
- Total Awaited

### Useful for:

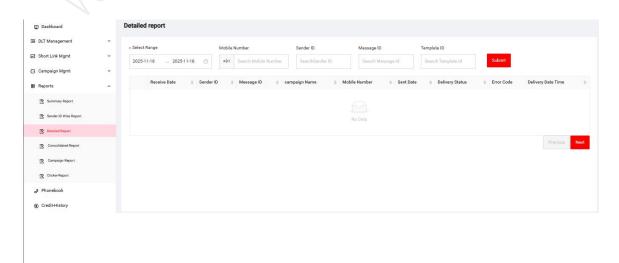
- Tracking sender ID performance
- Identifying traffic patterns
- Monitoring template usage



## **Reports – Detailed Report**

This detailed report provides message-level logs including:

- Receive Date
- Sender ID
- Message ID
- Campaign
- Mobile Number
- Delivery Status
- Error Code

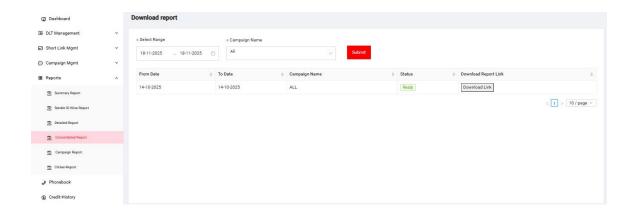


# **Reports – Consolidated Report**

Download a consolidated compressed report containing all delivery logs.

## Includes:

- Date range
- Campaign name
- Status (Ready/Processing)
- Download link

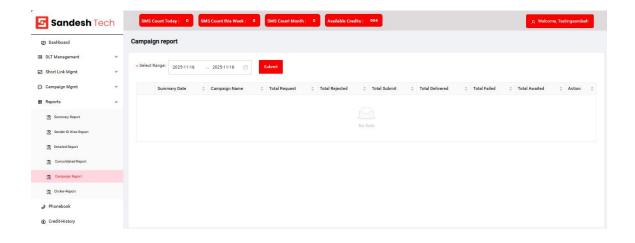


# **Reports – Campaign Report**

Shows daily campaign level performance.

# COLUMNS

- Summary Date
- Campaign Name
- Total Request
- Total Rejected
- Total Submit
- Total Delivered
- Total Failed
- Total Awaited
- Action

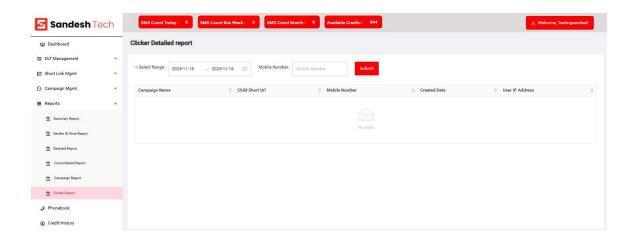


# **Reports – Clicker Report**

Tracks short-link click activity for each campaign.

## Provides:

- Campaign Name
- Child Short URL
- Mobile Number
- Created Date
- User IP Address

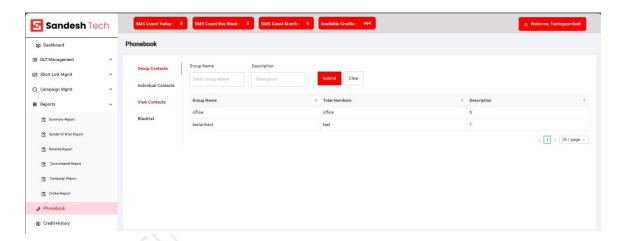


# **Phonebook – Group Contacts**

Add and manage contact groups.

## **FEATURES**

- Add Group Create new contact groups.
- Group Table Lists all groups with count of contacts.

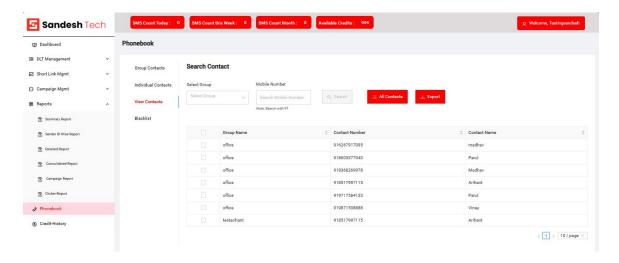


## **Phonebook – View Contacts**

View all contacts stored in phonebook.

## Includes:

- Contact Name
- Contact Number
- Group Name
- Export option

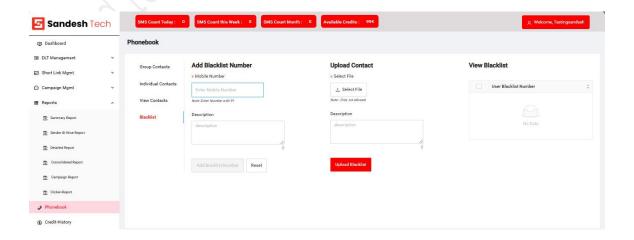


## Phonebook - Blacklist

Manage blacklist numbers.

#### **FEATURES**

- Add Blacklist Number
- Upload Blacklist List
- View Blacklisted Numbers

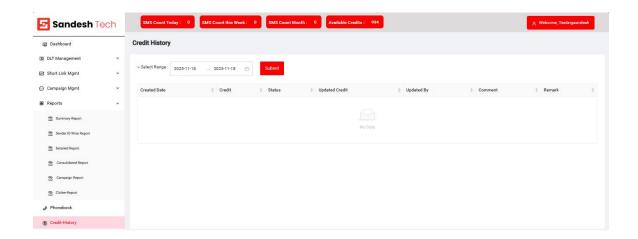


## **Credit History**

View credit usage history including:

- Created Date
- Credit Value
- Status
- Updated By

#### • Comments & Remarks



#### **How to Send SMS**

- 1. Go to Campaign Management  $\rightarrow$  Choose campaign type.
- 2. Select Sender ID, Template, and Message Type.
- 3. Enter message text following DLT template rules.
- 4. Add mobile numbers manually or via file/group.
- 5. Enable Short URL if needed.
- 6. Schedule the SMS or send immediately.
- 7. Track using Reports → Detailed or Summary.

#### **FAQ**

- Q1: Why is my SMS rejected?
- A1: Missing template linkage, invalid number, DLT mismatch.
- Q2: Why is my SMS in Awaited status?
- A2: Operator has not returned the final delivery status.
- Q3: Why is Flash Unicode used?
- A3: Flash SMS appears instantly on recipient's screen.
- Q4: Why are credits deducted even if SMS failed?
- A4: Operator submits often deduct credits once request reaches them.

# **Troubleshooting**

- Ensure Sender ID matches selected DLT template.
- Confirm mobile number format (use 91 prefix).
- Check DLT entity and template mapping.
- Ensure file format is correct for bulk uploads.
- Clear browser cache if panel not loading properly.
- Contact support for unresolved delivery failures.